

**CONSTRUCTION SPECIFICATIONS INSTITUTE (CSI) SCHOLARSHIP  
FOR LINN STATE TECHNICAL COLLEGE  
SCHOLARSHIP GUIDELINES**

**GENERAL DESCRIPTION**

A \$500 scholarship awarded to a student pursuing an associate of applied science degree in the construction related trades of Construction & Civil Technology, Design Drafting Technology, or Heating, Ventilation & Air Conditioning Technology at Linn State Technical College. The recipient must be enrolled as a full-time student starting the fall semester of the year in which the scholarship is awarded. To be eligible, applicants must have a GPA of 2.5 on a 4.0 scale. Either currently enrolled college students or high school graduating students can make application for scholarship. Individuals previously awarded scholarship may reapply, but priority is given to first time applicants. Selection is based upon an individual's desire to achieve success through a career in a construction-related field. Applicants having a relationship or maintaining some form of association with a Construction Specifications Institute member will be given priority consideration.

**ELIGIBILITY REQUIREMENTS**

- A. Applicant should be enrolled as a full-time student (12 hours minimum per semester).
- B. Applicant should be enrolled for the fall semester for the year in which the scholarship is awarded.
- C. Applicant should be a resident of Missouri.
- D. Applicant should be pursuing an associate of applied science degree in one of the following programs at Linn State Technical College:
  - Construction & Civil Technology
  - Design Drafting Technology
  - Heating, Ventilation & Air Conditioning Technology
- E. Applicant should be a student in good academic standing with a minimum 2.5 college or high school cumulative GPA. Those receiving their high school credentials through an equivalent program must be in the upper 50 percentile rank score in respect to the population of high school seniors across the United States on a standardized high school equivalency exam (GED).
- F. Applicant should submit a letter of recommendation from a school official (teacher, counselor, or administrator), a letter of personal reference and a letter of recommendation from an employer or work supervisor (if applicable).

**SELECTION AND AWARD OF SCHOLARSHIP**

- A. Selection Criteria. To be considered, applicants must forward a complete application packet, to include letters of recommendation, by the scholarship application deadline of **February 15**.
- B. The criteria used to evaluate applications for award will be based equally upon the following:
  - Work history related to construction trades
  - Aptitude toward technical and construction related fields as demonstrated through academic achievement in related courses, vocational student organization involvement and skill competition results.
  - Ability to communicate clearly defined personal goals related to a career in the construction industry.
  - Leadership demonstrated through participation in extracurricular activities and civic organizations.
- C. Priority for Selection. This is a one time scholarship awarded to a student who will be attending Linn State Technical College on a full-time basis. An alternate will be selected. In the event a student is unable to fulfill the requirement of full-time enrollment for the fall semester in the year the scholarship is awarded, the scholarship will be awarded to the next available alternate. Applicants having a relationship or maintaining some form of association with a Construction Specifications Institute (CSI) member will be given priority consideration.

- D. Scholarship Award. The scholarship provides \$500, which is paid directly to the recipient's account at Linn State Technical College in the fall semester upon the student's verified enrollment. The scholarship will apply toward the cost of tuition, fees, books, tools, and/or other costs associated with a student's education. The balance of funds remaining in the student's account may be dispersed to the student.

#### **APPLICATION PROCEDURES**

Deadline for application to assure consideration for the next following academic year is **February 15**. Applicants must follow the procedures outlined below. Applicants will be notified of the status of their application as soon as the scholarship selection committee reaches a decision.

- A. Complete the Linn State Technical College Admissions Application.
- B. Forward a copy of your high school transcript or official GED score report.
- C. Take the ACT assessment test as early as possible and request that your scores be sent to Linn State Technical College, or take the COMPASS Test on the LSTC campus (not required of students currently enrolled at LSTC).
- D. Complete the online Scholarship Application (including personal goal statement).  
([www.linnstate.edu/admissions/scholarships/apply.php](http://www.linnstate.edu/admissions/scholarships/apply.php))
- E. Three letters of reference and any additional documents may be forwarded to:

The Foundation for Linn State Technical College  
Attn: CSI Scholarship Committee  
One Technology Drive  
Linn, MO 65051

The applicant and appropriate school official(s) must sign the scholarship application. Scholarship consideration is also based on availability of funds.

#### **EXPECTATIONS OF SCHOLARSHIP RECIPIENT**

- A. Upon accepting the scholarship, the student agrees to remain enrolled on a full-time basis (minimum of 12 college credit hours), attend classes regularly, model appropriate behavior and maintain satisfactory academic standing. In the event the student initially awarded the scholarship is unable to fulfill the requirement of full-time enrollment for the fall semester, the scholarship will be awarded to the next available selection.
- B. In the event the student initially awarded the scholarship is unable to fulfill the requirement of full-time enrollment for the fall semester, the scholarship will be awarded to the next available alternate.
- C. Release of Information. In submitting application, the applicant or applicant's legal guardian grants authority for release of information contained in the application packet for use by Linn State Technical College and CSI in promoting or publicizing the scholarship. If selected, the recipient agrees to participate in ceremonies hosted to honor annual scholarship winners.

*If selected, the recipient agrees to send a thank-you letter to the scholarship sponsor. Thank you letters must be submitted to the Foundation Office at Linn State Technical College no later than one month after award is announced.*

**To assure consideration, applications must be received by February 15. Linn State Technical College is an equal opportunity organization and encourages applications from all individuals.**