



Linn State Technical College Housing

Thank you for your recent request for the housing agreement. We look forward to seeing you here on-campus at Linn State Technical College. One of the important things to remember when applying for on-campus housing is that you should have completed, or be in the process of applying for admission to Linn State Technical College, prior to applying for on-campus housing. The application for housing should be placed after the application for admission. We make room assignments on a first-come, first served basis based on the date of the receipt of the housing application, so it is in your best interest to apply for housing as early as possible.

IMPORTANT THINGS TO NOTE ABOUT THE AGREEMENT

A check for \$350.00, which covers the damages deposit, **MUST** accompany the application for it to be considered valid. This is a damages deposit only. **There is no application fee.** If a check is not sent with the application, the application is not valid.

Roommates who suggest one another should send in their agreements at the same time and request one another on their applications.

If the student decides they do not want to live on-campus, they must write or email the Resident Manager and cancel their housing application. This must be done by **July 1 for the Fall** semester; by **November 15 for the Spring** semester; and by **April 15 for the Summer** semester. If a request is made before these dates, the full \$350.00 damages deposit will be refunded. If the request is made after the aforementioned dates, then the \$350.00 security deposit is not refunded.

To live on campus the individual must be enrolled at LSTC and be a "single" student. As of this date we cannot accommodate families or married couples.

If students move in, fulfill their agreement, move out, and are not returning to housing, then they will receive part or all of their \$350.00 deposit back, based upon damages to their rooms, the cottages, and the commons. Damages come out of the students' \$350.00 damages deposit. Damages in excess of your deposit will be billed. This includes charges for cleaning, if the room is left dirty.

The refund policy:

If a student moves in and decides to move out before the end of his/her contract (whether the student withdraws from the college, moves off-campus, or is removed from the housing community). The refund schedule is as follows:

- Prior to moving in: 100% refund of room rate
- After first day through 7th day: 75% refund of room rate
- 8th through 14th day: 50% refund of room rate
- 15th through 21st day 25% refund of room rate
- 22nd day on 0% refund of room rate

In all instances, the \$200.00 deposit is kept as a penalty for canceling the contract

Resident students are to present evidence of having immunization for Meningococcal disease (Meningitis), or a statement of exemption, on file with the college. You must submit the Immunization Record to the Admissions office prior to moving on campus.

Important information about the meal plans.

Students who choose to live on-campus have the option to purchase a meal plan of at least \$250.00 per semester. The meal plan works as follows: The student has money on their account to use for the semester based on the plan he/she chooses (A-\$250 B-\$500, C-\$675, D-\$800 or E-\$975, F-\$1300). When the student goes to the cafeteria, they may purchase items off the menu. The costs are then deducted off the students account. If the student runs out of money, then they can add money in \$50.00 increments to their account by seeing food services. If there is money left on the students account at the end of the fall semester, then the money is transferred over to the spring semester. If there is money left on the students account at the end of the spring semester, the money is not refunded or transferred.

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